

BURROUGH GREEN PARISH COUNCIL

Clerk: Karen Peck, email: clerk@burroughgreenparishcouncil.org.uk

Chair: Ansa Khan, email: ansa.khan@burroughgreenparishcouncil.org.uk

NOTICE OF MEETING: Burrough Green Parish Council Meeting
TIME: 7pm
DATE: 24th January 2022 at 7pm
VENUE: Reading Room

If you wish to raise any points within Public Participation, we ask that these are sent to the Parish Clerk 48 hours prior to the meeting.

Please do not attend the meeting if you or anyone in your household has coronavirus symptoms. Please follow the Parish Councils wish for all attendees to wear a face covering, practise social distancing, hand sanitising. Please respect everyone's space.

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

MEMBERS	6
VACANCIES	1
QUORUM	3

MINUTES

- 240122/1 TO RECORD APOLOGIES FOR ABSENCE**
MP was absent
- 240122/2 MEMBERS' DECLARATIONS OF INTEREST**
A declaration of interest was received from Cllr GW relating to agenda items 240122/6 (2) & (4) and advised he would leave the room while the matters were discussed and voted upon.
- 240122/3 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:**
The Full Parish Council Meeting minutes 22nd November 2021 were proposed for approval by AK seconded by TR. Motion carried unanimously
- 240122/4 OPEN FORUM FOR PUBLIC PARTICIPATION (15 minutes)**
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chair
No members of the public were present at the meeting
- 240122/5 DISTRICT AND COUNTY COUNCILLOR REPORT**
AS provide the Council with a brief summary report
- 240122/6 MATTERS ARISING**
1. Monthly Inspection Report of external Areas
The monthly inspection report was presented by TR and discussed by all.
 - a. £300 budget approved for a life rescue equipment and 3 warning signs for the pond. Proposed by TR and seconded by AK.
 - b. TR to contact OpenReach re. the wire in the pond (following advice from UK Power)

- c. The bench on Bradley Road is no longer fixed down (following OpenReach work) – AK to ask Nat Higginbotham if he is able to re-fix the bench to the concrete/tarmac. TR proposed a budget of £30 and AK seconded.
2. Update on playpark lease registration at land registry/ trustee ID
GW is awaiting ID from 1 member of his family.
3. Reading Room Management Agreement – update from Cllr AK
No update
4. Village Green
GW left the room at 20.00
 - a) Correspondence/guidance received from, Cambridgeshire County Council was discussed by all.
 - b) To approve proposed licence agreement
Proposed by AK. All Councillors voted and it was approved unanimously to accept and approve the license agreement. GW re-joined the meeting at 20.25 and will discuss the proposed licence with his family.
 - c) To discuss Grass Cutting quotations
All quotes were reviewed and discussed the Council, based on 10 cricket pitch cuts, and 18 fortnightly cuts of the green and playpark. AK proposed agreeing quotation A (based on weekly frequency and known high quality of work), TA seconded. Motion carried unanimously to appoint Mr Les Field for the grass cutting season 2022-23
5. Archive Donation
The Council agreed unanimously to donate £25 to the Archive Group for 2022-23
6. Burrough Green LHI Application Update
TR provided an update. TR proposed that we send the details to Westley Waterless Parish Council, and ask if they would like to make a donation to the scheme (if the application is successful). Seconded by AK. Motion carried unanimously.

240122/8

PLANNING

TO DISCUSS:

21/01720/FUL 6 Hartfield Road, Burrough Green

Proposed single storey rear extension and two storey side extension – the Parish Council hope that renewable energy sources will form part of the application.

The Council had “No objection” to the application

UPDATES:

21/01494/FUL Tasma House, Bradley Road, Burrough Green

First floor extension, replacement roof. New front porch and small side bay window - APPROVED

240122/9

FINANCE

1. To approve payments and Bank Reconciliation up until 31st December 2021 and payment up until 24th January 2022. Motion carried unanimously.

a) Online Payments:

HMRC, Wages and Expenses	£273.70 BACS
Les Field – Grass Cutting	£400.00 BACS
FLP – New Swings	£3024.00 BACS
December	
HMRC, Wages, Expenses	£273.70 BACS
Jake Mingay – Works to gate	£300.00 BACS
ICO	£40.00 BACS
Village Voice newsletter Donation	£175.00 BACS
Westley Waterless Parish Council – LHI Contribution	£435.00 BACS
January 2022	
Redshoes – payroll	£43.20 BACS
HMRC, Payroll	£299.16 BACS

b) Direct Debits Made:

None

c) Income

None

240122/11

DIARY DATES –The next meeting will be on Monday 21st March 2022 at 7pm at the Reading Room

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K Peck
Karen Peck
Clerk & Responsible Finance Officer
Burrough Green Parish Council

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A Khan
Ansa Khan
Chair
Burrough Green Parish Council