

BURROUGH GREEN PARISH COUNCIL

Clerk: Karen Peck, email: clrk@burroughgreenparishcouncil.org.uk

Chair: Ansa Khan

NOTICE OF MEETING: Full Council Meeting -Burrough Green Parish Council
TIME: 6pm
DATE: 14th September 2023
VENUE: Reading Room

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

MEMBERS 4
VACANCIES 3
QUORUM 3

MINUTES

Present: Councillor Khan (AK), Rusk (TR), Way (GW), Batting (MB), County and District Councillor Alan Sharp (AS) and two members of the public

- 110923/1 CHAIRMANS WELCOME**
AK welcomed everyone to the meeting
- 110923/2 TO RECORD APOLOGIES FOR ABSENCE**
District Councillor James Lay sent apologies
- 110923/3 MEMBERS' DECLARATIONS OF INTEREST**
GW 110923/7 (c, d)
- 110923/4 TO RECEIVE DISTRICT AND COUNY COUNCIL REPORTS**
AS gave an overview of both County and District events since the last meeting.
Highlighting his involved to help aid the council with footpaths issues between Walnut Tree Cottage and Bradley Road.
AS noted, the recent Weed Control Policy issues and the change in Cambridgeshire County Councils policy to stop any maintenance of this. AS advised a motion for this to be reversed it to be brought to committee on 17th October 2023.
Mill road Bridges closure is subject to a legal challenge
AS highlighted the next round of LHI expression of interest had been sent to all Councils
- 110923/5 TO SIGN AND APPROVE MINUTES OF MEETINGS OF:**
Full Parish Council Meeting 17th July 2023
It was unanimously **RESOLVED** that the minutes of the Full Council Meeting held on 17th July 2023 be approved and signed.
Proposed: AK Seconded: MB
- 110923/6 OPEN FORUM FOR PUBLIC PARTICIPATION (15 minutes)**
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chair
One member of the public wished to raised concerns in regard to 23/00450/FUL in regard to enforcement matters. AS noted, he was aware of the matter and had spoken to the planning officer and requested the application be called to committee in due course. MOP to email Clerk for council to follow up.
Another member of the public who was representing Sheriffs Court, which raised the concerns of the residents in regard to the Village Pond and its decline.
- 110923/7 COUNCIL BUSINESS**

- a) Footpath Update
MB updated council he is progressing works/improvements to Footpaths 5,11,12, 13,14,15,16,17, overall good progress is being made
- b) Maintenance Report
TR noted that there were no additions to the report and all actions he had actioned.
- c) Play area repairs and quotations
TR proposed the council make available £200 budget to cover both the step repair and balance beam issue and the works could be completed in-house. Motion carried
Proposed: TR Seconded: AK
- d) Grass Cutting Specification for 2024 onwards
The council agreed the specification for quotes should be we weekly cuts to the green and fortnightly cuts to the play area. TR requested an additional quote for a costing for a fortnightly cut only for the greens for comparison. Clerk to obtain quote.
Proposed: AK Seconded: TR
- e) Speed Reduction Plans
The 40-mph zone has now been installed and mobile police patrols continue. This is having an impact on speeding in the village a data shows a reduction. Council discussed the expression of interest for LHI Application and it was agreed the Clerk would source a quotation for MVAS.
Proposed: TR Seconded: AK
- f) Vision 2030
A draft document had been circulated to all before the meeting. This was to help the council drive their vision and work on priorities inline the results from the Community Survey. It was proposed council read in conjunction with the village survey and the document come back to council in November. Motion carried
Proposed: TR Seconded: AK
- g) Update on playpark lease registration at land registry/ trustee ID
AK updated that the council await Land Registry comments
- h) Westley Green Proposal Update if any
There was no known update

110923/8

PLANNING TO DISCUSS:

None

UPDATES:

23/00626/LBC The Folly, London Road, Six Mile Bottom

Replacement of the existing doors, windows and associated works - Approved

23/00581/FUL Land Adjacent Moat House, Bradley Road, Burrough Green

Construction of 3-bedroom two storey detached dwelling and associated parking including new vehicle access - Withdrawn

23/0520/TRE The Bull, Bradley Road, Burrough Green

Burrough Green Parish Council are supportive of this. The tree is not the right one for the location, given the close proximity to residential buildings. Poorly executed previous works have left it in a state where the crown cannot be reduced to something appropriate, and therefore a replacing with suitable tree is the right way to go. - Approved

23/0455/TRE The Bull, Bradley Road, Burrough Green

T1 willow - Approved

23/00126/FUL Homefield Westley Waterless

Relocation of existing stable block, installation of new concrete base with associated works and infrastructure - Approved

23/00450/FUL Site to the west of 1 – 20 Sheriff Court

Construction of 5no. 1.5 storey, detached dwellings with detached garage- pending consideration

110923/9

FINANCE

1. To approve payments and Bank Reconciliation up to 31st August 2023

a) Online Payments:

HMRC, Tax and Expenses	£305.52
MWP – Removal and install noticeboard	£200.00
LF Field – Grass	£490.00
August	
HMRC, Tax and Expenses	£305.52

LF Field – Grass	£490.00
b) Direct Debits Made:	None
c) Income	None
It was unanimously RESOLVED to approve all payments and Bank Reconciliation	
Proposed: TR Seconded: GW	

110923/10 **CORRESPONDENCE**
Footpaths between Brinkley & Burrough Green

110923/11 **DIARY DATES – 20th November 2023 6.30pm**

Meeting closed at 19.30

.....
K Peck
Karen Peck
Clerk & Responsible Finance Officer
Burrough Green Parish Council
20.11.2023

.....
A Khan
Ansa Khan
Chairman
Burrough Green Parish Council