

BURROUGH GREEN PARISH COUNCIL

Clerk: Karen Peck, email: clerk@burroughgreenparishcouncil.org.uk

Chair: Tom Rusk

NOTICE OF MEETING: Full Parish Council - Burrough Green
TIME: 6.30pm
DATE: Monday 24th March 2025
VENUE: Reading Room

MEMBERS 7
VACANCIES 0
QUORUM 3

MINUTES

In attendance: Councillor Rusk (TR), Chairman, Way (GW), Batting (MB) Vice Chairman, Khan (AK) arrived 18.44, McCleghlan (PMc) attend via zoom until 19.10 arrived in person at the meeting at 19.10. District Councillor Lay and 2 members of the public.

250325/1 CHAIRMANS WELCOME

The Chairman welcomed everyone to the meeting.

250325/2 TO RECORD APOLOGIES FOR ABSENCE

Councillor Monk – work commitments. Apologies accepted.
County and District Councillor Sharp – work commitments.

250325/3 MEMBERS' DECLARATIONS OF INTEREST

GW – Village Green

250325/4 TO RECEIVE DISTRICT AND COUNTY COUNCIL REPORTS

District and County Councillor Sharp provided a written report.

Council Reorganisation

All Councils held meetings in the week beginning 17th March, with the County Council meeting on 18th March and East Cambridgeshire District Council (ECDC) meeting on 20th March

The Government has asked that Councils submit a response to the proposals by 21st March. The councils, excluding Fenland have drafted a letter to respond to Government, the contents of which are very much a holding response.

The proposed letter was agreed by both the County Council and East Cambs District Council.

Work will continue on the detail of the proposals, with Government requiring a final response by 28th November.

I will update the Council on the progress.

It is very disappointing that the Government are imposing Local Government reorganisation with no public consultation.

ECDC have circulated a survey to pick up residents' comments on the proposals.

There is no ability within this reorganisation to look at the County boundary issues that we face in this part of the County. A massive opportunity missed.

Highways & Transport

At a meeting held on 4th March, the capital highways maintenance for 2025/2026 was confirmed by the ruling administration.

It is based on a scoring matrix that does not favour the rural areas. I will continue to push for better funding for our roads.

It has included provision for resurfacing of Bradley Road down to the County boundary within the works for the new financial year, 25/26

The A1303/ Swaffham Heath Road crossroads appears to be working well and having worked hard with County officers to get this implemented, the improvements in safety are currently very satisfying. I am aware of only one accident at the junction since the new layout, but we must not be complacent.

Kingsway Solar

I took the opportunity, as one of the local members affected by the development, to express my concerns over the development at the Environment Committee of the County Council. I was the only local member who took up the opportunity to address the Committee.

There is a briefing for Councillors this evening, which I will attend.

The next stage is a statutory consultation to be held this summer. I will update once more details are known.

Anglesey Abbey Traffic & Parking

There were issues with parking issues on the weekend of the 8th and 9th March, I held meetings with County officers and Anglesey Abbey to improve the situation for residents, whilst ensuring that Anglesey Abbey provided a good experience for residents.

I will continue to work to ensure that the issues are resolved for the benefit of everyone.

I hope that the issues did not inconvenience any residents.

District Councillor Lay covered the Defibrillator Training Events taking place across the Woodditton Ward in partnership with East Anglian Air Ambulance. Please attend one of the following dates if you are able:

Dullingham Sport Pavilion, Stetchworth Road, Dullingham – 15th April 2025 7pm

Ellesmere Centre, Stetchworth – 17th April 2025 7pm

Reading Room, Burrough Green – 25th April 2025 7pm

Village Hall, Chelvey – Parish Hall - 15th May 2025 7pm

Village Hall, Ashley – 21st May 2025 7pm

Village Hall, Kirtling – 13th May 2025 7pm

250325/5

TO SIGN AND APPROVE MINUTES OF MEETINGS OF:

It was unanimously **RESOLVED** to approve the Full Parish Council Meeting minutes of 20th January 2025 as a true and accurate record of the meeting. Motion carried. **Proposed TR Seconded MB**

250325/6

OPEN FORUM FOR PUBLIC PARTICIPATION (15 minutes)

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chair.

A member of the public updated the Council on recent fencing works to their land and progress on the house they had planning permission for.

250325/7

COUNCIL BUSINESS

- a) Community Defibrillator Training 25th April 2025 7pm Burrough Green Reading Room
The Parish Council wished to invite the community to attend the event and thanked District Councillor Lay for organising the event.
- b) To review Maintenance Report and footpaths
To review Maintenance Report and footpaths TR circulated a detailed report to all before the meeting. All areas noted on the report had now been actioned and resolved. It was unanimously **RESOLVED** to approve spend of £28.94 for these repairs.
It was unanimously **RESOLVED** to purchase a 5ft Cambridge bench from Nature sign Design for £621.83 pls £75.00 delivery plus VAT to replace the memorial bench.
Proposed TR Seconded GW
- c) To discuss Village Pond Update – Pride of Place
MB updated on the progress of the project with the main pond and tree works complete, planting, topsoil and bench installation to follow. It was unanimously **RESOLVED** to purchase the Cambridge 6ft bench from Nature Sign Design for a cost of £697.67, plus £75.00 delivery and VAT.
Proposed TR Seconded MB
- d) To discuss and approve Planning Response Policy
It was unanimously **RESOLVED** to approve the Planning Response Policy. Motion carried.
Proposed TR Seconded AK
- e) Kingsway Solar – update if any
There was no update.
- f) Update: Speeding in the Parish – LHI update and 2nd MVAS

New MVAS expected to be delivered and installed in the next few weeks. LHI funding 40mph buffer zones – draft plans reviewed and a request made to reduce the length to 300m of the buffer zone towards the South-East end of Burrough Green.

- g) Update: Playpark lease registration Land registry/Trustee ID
Registration is progressing.
- h) Neighbourhood Plan
The Parish Council discussed the suggestion of producing a Neighbourhood Plan and the need for a volunteer group to help support the project. It was unanimously agreed to proceed with the early stages of the process. **Proposed TR Seconded MB**
- i) CAPALC Affiliation Renewal
It was unanimously **RESOLVED** to approve the renewal at the sum of £246.09. Motion carried. **Proposed AK Seconded GW**

250325/8

PLANNING

TO DISCUSS:

None

COMMENTS MADE/ AWAITING DECISION

24/00724/FUL Wyck Farm, Bradley Road, Burrough Green

Construction of a pair of farm workers cottages – pending consideration

250325/9

FINANCE

- 1. To approve payments and Bank Reconciliation up to 28th February 2025

a) Online Payments:

HMRC, Wages and Expenses	£561.75
Unity Trust – Service Charge	£6.00
Balfour Beatty – MVAs Install	£253.60
March	
Safety signs4 Less – signage	£243.60
HMRC, Wages and Expenses	£425.55
ML Partnership Landscaping – fence	£2622.00

b) Income

None

It was unanimously **RESOLVED** to approve all payments and bank reconciliations. Motion carried.

Proposed GW Seconded PC

250325/10

DIARY DATES –

19th May 2025

Annual Parish Meeting – 6pm

Annual Meeting of the Parish Council 7pm

250325/11

CO-OPTION OF PARISH COUNCILLOR

It was **RESOLVED** by unanimous decision that Mr George Emms be duly elected to fill the casual vacancy by co-option. All paperwork was sign in the presence of the Proper Officer.

Proposed TR Seconded GW

Meeting closed at 19.30

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K Peck

Karen Peck

Clerk & Responsible Finance Officer

Burrough Green Parish Council

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T Rusk

Tom Rusk

Chair

Dated: 19.05.2025